



For Office Use Only

Amount:	Receipt Number:	<b>Permit Number:</b> <b>EM 2019 -</b>
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## Request for Electrical Inspection (REI) Permit One and Two Family Dwellings

600 Stillwater Road, Mahtomedi, MN 55115  
 Phone: 651-426-3344, Fax: 651-426-1786  
<http://www.ci.mahtomedi.mn.us>

<b>Fields marked with an asterisk * are required (as applicable.)</b>		<b>*TODAY'S DATE</b>	
<b>Incomplete, inaccurate, or illegible forms may be returned to the submitter.</b>			
*Check One Box: <input type="checkbox"/> Contractor or <input type="checkbox"/> Homeowner		*Check One Box: <input type="checkbox"/> New Bldg or <input type="checkbox"/> Existing Bldg	
*Check One Box: <input type="checkbox"/> One-Family Dwelling (homeowner or contractor) OR <input type="checkbox"/> Two-Family Dwelling (contractors only) <small>(It is unlawful for homeowners to perform electrical work on property that is rented, leased or occupied by others)</small>			
*Project Location (number & street name)		Project County	
*Project Township:	<small>(Please enter only the township name or the city name, not both)</small>	*Project City:	*Project Zip
*Owner Name	*Owner Phone	*Owner Cell	*Owner E-mail
Company Type (Check one box) <input type="checkbox"/> Electrical Contactor <span style="margin-left: 150px;"><input type="checkbox"/> Technology System Contractor</span>			
*Company License Number		*Company Name	
*Company Address	*City	*State	*Zip Code
*Company Phone	*Company E-mail	*Contact Person and Phone Number	
*Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information to help the electrical inspector make timely inspection service)	*Single Inspection Other than Rough-in? <input type="checkbox"/> Ready Now or <input type="checkbox"/> Will Schedule		*Rough-in Inspection Required? <input type="checkbox"/> Yes or <input type="checkbox"/> No
	Directions to Project Site		
	Project site (Contact Person and Phone Number)		
	Electrical Utility		
TOTAL INSPECTION FEE from REI fee worksheet, or \$40 multiplied by the number of required inspection trips, whichever is greater		Enter Inspection Fee Here >>	*
A surcharge of \$1 is imposed on every permit effective 7/1/15 as per M.S. § 326B.148, in addition to the inspection fee.		Surcharge Fee >>	\$1.00
<b>*Grand Total (Inspection Fee plus Surcharge Fee)</b>			*

Requests for Electrical Inspection (REI) with a fee of \$250 or less expire 12 months from the filing date. The installer must have the work completed within the 12 month period or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from an expired REI to a new REI.

**Write check out to the City of Mahtomedi and mail to address at top left.**  
**For inspections, call Joe Wheaton at 612-866-3784 (M-F between 7-8:30 a.m.)**



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# Request for Electrical Inspection (REI) (permit)

## Inspection Fee Worksheet

Item Description	Quantity	Fee	Total***
0 – 400 Amp Power Source		\$50/source	
401 – 800 Amp Power Source		\$100/source	
Over 800 Amp Power Source		\$150/source	
0 to 200 Amp Circuit or Feeder		\$8/feeder or circuit	
Over 200 Amp Circuit or Feeder		\$30/feeder or circuit	
New One or Two Family Dwelling (up to 25 circuits and feeders per unit)		\$125/dwelling unit	
New One or Two Family Dwelling (additional circuits over 25 per unit does not include service)		\$8/feeder or circuit	
Existing One or Two Family Dwelling (up to 15 feeders or circuits are installed or extended per unit)		\$125/dwelling unit	
Existing One or Two Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit)		\$8/feeder or circuit	
Inspection of concrete-encased grounding electrode		\$40/inspection	
Technology circuits & circuits less than 50 volts		75¢/device or apparatus	
Additional inspection trip(s)		\$40/inspection trip	
Investigative Fee (enter values in the Quantity and Fee columns)			
Pools – plus circuits		\$80	
Panel changes (per enclosure)		\$100	
Other.....			
Other.....			
Other.....			

**TOTAL INSPECTION FEE is the fee calculated above,  
 Or \$40 multiplied by the number of required inspection trips, whichever is greater.  
 Enter Inspection Fee Here & on REI >>**